



ROTARY DISTRICT 6200
2019-20 GRANT CYCLE
DRFC GUIDELINES ~ DISTRICT GRANTS

Now is the time for your Club to apply for a share of our District's allocation of \$88,378.50 in District Grant funds for the 2019-20 Grant Cycle. The deadline for receipt of applications for District Grants is Wednesday, May 15, 2019. Please remember that with the 2019-20 Grant Cycle, the District is moving from paper applications to electronic applications and we will be utilizing the Grant Module found in DACdb.

These guidelines seek to encourage our District's Rotary Clubs to carry out humanitarian and educational projects, and to continue their financial support for The Rotary Foundation, with a goal of each Rotarian in the District meeting the \$100 annual giving level (Every Rotarian, Every Year / Sustaining Member).

The District's granting procedures are set forth to help assure stewardship and accountability for Rotary Foundation funds entrusted to the Rotarians of District 6200 and to establish financial guidelines for oversight of Rotary Foundation funds. Where a conflict exists or develops between District 6200 guidelines and the policies, bylaws, or rules of The Rotary Foundation, or Rotary International, The Rotary Foundation or Rotary International policy will apply.

All qualified clubs are encouraged to submit a District Grant application for the 2019-20 Grant Cycle. The grant applications will be reviewed by the District Rotary Foundation Committee (DRFC) as a group. The DRFC will give first preference to qualified and completed applications that are submitted. After which, any remaining applications will be reviewed and ranked by the DRFC. Club annual giving levels for the last three years (2015-16, 2016-17, and 2017-18) will be used in setting levels of grant awards. Club contributions to the proposed project may be taken into consideration as well. The DRFC may also review the club's ranking according to the considerations listed below if grant requests exceed the amount available. The DRFC does

not plan on offering a second round of grants so that possible delays in receiving our District Block Grant and disbursing funds to our clubs can be avoided.

The funding range for District Grants during the 2019-20 Grant Cycle will be from \$500 to \$3,500. Clubs are eligible for up to \$3,500 in District Grants for this cycle, however, please remember that a club's annual giving levels to TRF Annual Fund for the last three years will be used by the DRFC in setting levels as to the amounts to award for grants to individual clubs. A project budget may exceed the requested support from the District through a District Grant, but any amount over the requested amount should come from the club or other sources and should be noted in the grant application. Separate grants from the same club cannot fund the same project. However, up to four (4) clubs can partner and combine their grants into one project. District Grants are intended to fund short-term, more modest endeavors, with total project budgets under \$30,000. Projects with higher budgets should be funded through Rotary Global Grants.

Here are some general guidelines to keep in mind in working with District Grants in the 2019-20 Grant Cycle:

- Spending on projects cannot start until the club receives funding from the District for the grant project;
- Clubs will be notified that checks have been sent and then the clubs must verify with the District the receipt of the District Grant checks within two weeks of the initial notification;
- The checks must be deposited within two (2) weeks of receiving the District Grant check and before spending any funds;
- No reimbursements are allowed for funds spent prior to the deposit date;
- Checks shall be revoked if checks remain undeposited after two (2) weeks; and,
- Approved projects must be completed with a final report submitted to the District Rotary Foundation Committee no later than March 2, 2020.

A number of factors will be considered by the District Rotary Foundation Committee in determining whether to award a grant and to what funding level an award will be.

- Club annual giving levels for the last three years (2015-16, 2016-17, and 2017-18) will be used in setting levels of grant awards;
- Percentage of club members with direct, hands-on involvement in the project;
- Number of persons directly benefitted by the project;
- The long-term impact on the affected community;
- The degree to which the project conforms to District 6200 guidelines for District Grants;
- The proposed project benefits those in greatest need;
- Progress/Final Reports for previous grants were on time and closed out;
- Completeness and accuracy of the grant application; and
- Will not a requirement for a District Grant, the DRFC may also consider
 - The sustainability of the proposed project; and,
 - If the project fits within one of TRF's 'Six Areas of Focus'